

TEACHER: J Talmose AM \_\_\_\_\_ PM \_\_\_\_\_



**FIELD TRIP  
PERMISSION**

Dear Parent/Guardian:

The New Horizons Regional Education Center is planning a field trip. The Students will be traveling by Charter Bus and every possible safety precaution will be taken by the faculty member in charge. The purpose of this trip FIRST Robotics Competition. The cost per student is \$ 100.

**\*\*\*\* It is essential that you provide contact information. \*\*\*\***

**IF YOU, AS A PARENT/GUARDIAN OF THE STUDENT, AGREE THAT HE OR SHE MY PARTICIAPATE IN THIS FIELD TRIP, PLEASE INDICATE BY SIGNING BELOW.**

COURSE NAME: FIRST Robotics Finals

LOCATION OF TRIP: Georgia Dome, Atlanta, GA

DATE OF TRIP: 4-11 to 4-15, 2007

TIME OF DEPARTURE: 6:15AM ESTIMATED TIME OF RETURN: Approx 6AM

NAME OF STUDENT: \_\_\_\_\_

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF ATTENDANCE OFFICER/HOME SCHOOL \_\_\_\_\_  
DATE \_\_\_\_\_

1<sup>ST</sup> \_\_\_\_\_ 5<sup>TH</sup> \_\_\_\_\_

2<sup>ND</sup> \_\_\_\_\_ 6<sup>TH</sup> \_\_\_\_\_

3<sup>RD</sup> \_\_\_\_\_ 7<sup>TH</sup> \_\_\_\_\_

4<sup>TH</sup> \_\_\_\_\_ 8<sup>TH</sup> \_\_\_\_\_

**IN THE EVENT OF AN EMERGENCY, PLEASE NOTIFY**

NAME: \_\_\_\_\_ TELEPHONE \_\_\_\_\_

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR SON/DAUGTERS'S INSTRUCTOR AT 766-1100, ext. 369. (BUTLER FARM CAMPUS)

**DO NOT FILL OUT THIS PAGE IF THE STUDENT ATTENDS NEW HORIZONS**



**MEDICAL RELEASE  
FORM**

**FIRST Robotics Finals**

Wednesday, April 15 to Sunday, April 15, 2007

Transportation is by Charter Bus

Student Name: \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\_\_\_\_\_ Parent Work Phone: \_\_\_\_\_

Male/Female: \_\_\_\_\_ Age: \_\_\_\_\_ Parent Cell Phone: \_\_\_\_\_

I hereby give my child permission to travel to Atlanta, Georgia by school-approved bus, during the days of Wednesday, April 15 to Sunday, April 15, 2007 for the FIRST Robotics Finals Competition. My child and I agree to follow all the student conduct policies of the New Horizons Regional Education Center while at the competition and on the bus. My child will follow any written and/or oral instructions given to him/her by attending New Horizons staff members. I grant "loco parentis" to the adult staff accompanying my child. My child and I agree to abide by the Student Responsibility Contract that we have read on the other side of this sheet.

In the event of accident or injury or in the case of an emergency when my family physician or I may not be reached, the adult staff, as "loco parentis", has my permission to take my child for medical treatment. Furthermore, the medical staff has my permission to provide the appropriate treatment deemed necessary for the well-being of my child.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

Date: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Physical and Medical Information:

Medical Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Health condition/Allergies: \_\_\_\_\_

Required Medication(s): \_\_\_\_\_

Pre-existing Medical Problems:

\_\_\_\_\_  
\_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone number: \_\_\_\_\_

## Student Responsibility Contract

A parent and student signature on the other side of this form indicates that you have read this responsibility contract and agree to abide by its terms.

All students:

- 1) Prior to attending this trip, all paperwork must be signed by the individuals mentioned and turned in to the teacher.
- 2) The decision(s) of the teachers and chaperones during this field trip are final.

All the "rules" below can be summarized as follows: A student's behavior should always bring honor and respect to the student and to his/her school. All conduct and communication is to be done in a spirit of gracious professionalism.

4) All students are to:

- Report on time to leave on bus at assigned time.
- Maintain a positive and courteous attitude throughout this trip, showing respect to your peers, all other students from other classes and towards all adults.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



## **RULES AND GUIDELINES (CODE OF CONDUCT) FOR OVERNIGHT FIELD TRIPS**

New Horizons plans all field trips with an educational objective. The success of these field trips depends greatly upon the conduct of all those who participate and the impression they leave with the location visited.

New Horizons wants every person to have an enjoyable experience with the maximum attention of safety and comfort. All participants will be expected to conduct themselves in a manner best representing themselves, their peers, and New Horizons. In order that everyone receives maximum benefit from their participation on this field trip, the "New Horizons Code of Conduct", must be adhered to at all times.

It should be noted that attendance is voluntary, NOT mandatory, and as such you agree to abide by the rules and regulations or forfeit your personal rights to attend and participate. We are proud of our students and know that by signing this "Code of Conduct" you are simply reaffirming your dedication to be the best representative of New Horizons as possible.

1. I will, at all times respect all public and private property, including the hotel/motel in which I am staying.
2. I will spend each night in the room of the hotel to which I am assigned.
3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew. During non-curfew hours, I will not remain in a room of the opposite sex unless the door is completely open at all times ( unless the person is my spouse).
4. I will not use or have in my possession alcoholic beverages or illegal drugs (medications must have written orders from a physician).
5. I will not leave the hotel to which I am assigned without the express permission of my Instructor/Chaperone. If I do receive permission I will leave with a group of 3 or more, written notification when I leave, where I will be, whom I will be with and when I will return.
6. My conduct shall be exemplary at all times.
7. I will keep my Instructor/Chaperone advised of my whereabouts at all times.
8. I will when required wear my nametag.
9. I will not smoke.
10. I will not use profane or obscene language.
11. I will attend ALL sessions for which I am assigned.
12. I will adhere to the dress code at all times.
13. I will not engage in horseplay.
14. I consent to my luggage being checked before leaving for the field trip by the appropriate school officials.
15. I consent to a search of my room and personal belongings at any time deemed necessary by the Instructor/Chaperone.

I agree that if for any reason, I am in violation of the rules of the field trip, I may be brought before the appropriate people for disciplinary action, and further agree to accept the penalty imposed on me, with the understanding that all such actions will be explained to me and further realize that the severity of the penalty may increase with the severity of the violation, even to the extent of being sent home immediately at my own expense or being arrested by law enforcement officers.

### **Procedure**

Rule violation will be dealt with in the following manner:

1. The instructor/chaperone will take the necessary action for any rule violation.
2. The instructor/chaperone will notify the principal of the violation and the action taken.
3. Violators will have the opportunity to state their version of what happened.
4. The instructor/chaperone will submit recommendation to the principal.
5. The principal will make the formal decision as to the penalty imposed based on all evidence presented.
6. The penalties may include the following:
  - a. Reprimand
  - b. Probationary period
  - c. Disqualification from conference activities.
  - d. Being sent home at own expense.
  - e. Suspension from school.
7. All other school officials required will be notified.

**The above rules and procedures have been explained to me and I have had the opportunity to ask questions. I agree to abide by these rules of conduct by signing below.**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**Signature of Student**

**The above rules and procedures have been explained to the field trip participant and I will serve as the instructor/Chaperone during the field trip by signing below.**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**Signature of Instructor/Chaperone**